



Employment Contract

Signed by both Parties, this is a valid Employment Contract **between Kathmandu University** and

Name : National identity no.:
Address : **Citizenship No.:**
Email : Bank account no. :
Telephone no. : Nationality:

Previously employed by KU? YES NO If YES, please indicate your RDI Ref. no.:

Temporary employed from and including date to and including date

The Employment Contract ceases at the expiry of the agreed period, or when the agreed work has been completed without further notice.

Remuneration paid in the form of: Full Time (FT) Part Time (PT) Contract (CT)

Job title (PI,Co-PI,PC; RAsso.; RF; RA; ULW):

Grade: (A, B, C, D): Salary: Additional Incentives (if any):
Project Acronym:

Name of Principal Investigator:

The job is linked to department/research centre: Place of Work:
Name of closest person (NOK). :
Phone:

Permanent Address (Village/city/ward no./district):

Miscellaneous information :

** If no fixed place of work is defined, and the employment is on CONTRACT (CT) basis, information about the fact that the employed works at several locations are in accordance with the Activity Plan and remuneration as described in the Project Document , use Template 12 in Nepali or translation to English as needed.*

Remuneration are paid on the 27th of each month. If an error is made in relation to payment of wages, adjustments will be made the next pay month.

With my signature, I confirm that I accept the Employment Contract on the terms indicated above.

City / date

City / date

Employer

Employee

The Contract has been prepared in two copies. The Employee keeps one and one copy is forwarded to the RDI office which transmits the information to the HR office.