

BACK

Official Purpose	
Budget No: _____ through Cash/ Cheque No: _____	
Rs _____ in words _____	
has been provided to _____	
Account Officer's Signature	Date: _____

Travel Bill								
Travel Expenses				Daily Allowances			Other Expenses	
Mode of Transportation	Class	Rate	Total	Days	Rate	Total	Detail	Total (NPRs)
		Total						

Expenses Detail (NPRs):		
Travel Expenses (A)		Attached the bill.
Daily Allowances (B)		
Other Expenses (C)		
Total Expenses (D)		
Advance Taken (E)		
Reimburse (F) / (Bank Deposit)		
F (D-E)		

The Expenses of Rs.....(in words)
mentioned is true. Any falsification will be the ground of punishment as per the KU rules and regulation.

Traveler's Signature: _____
 Checked By: _____
 Approved By: _____

Date: _____
 Date: _____
 Date: _____